



भारतीय कृषि अनुसंधान परिषद  
I.C.A.R-INDIAN INSTITUTE OF NATURAL RESINS AND GUMS  
(Formerly Indian Lac Research Institute)  
भारतीय कृषि अनुसंधान परिषद  
(Indian Council of Agricultural Research)  
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ISO-9001 Quality Evaluation Laboratory for Lac and Lac Based Products



GSTIN NO. 20AAAAI1830P1ZX

By Speed Post

F.No.Adm-III/ 06/ARC for Chemicals./2019-20/

Dated: 04.05.2019

**Sub: Rate Contract Proposal of Chemicals, Glasswares and Plasticwares from Manufacturer Firms for the year 2018-19.**

On behalf of the Secretary, Indian Council of Agricultural Research, the Director, ICAR-Indian Institute of Natural Resin and Gums, Namkum, Ranchi invites the sealed proposals for entering into Annual Rate Contract (2019-20) for Chemicals, Glasswares, Plasticwares including micro pipettes etc., from the original manufacturer or authorised firms in the prescribed form which can be downloaded from our website: <https://iinrg.icar.gov.in/> and CPPP Portal

1.	Date of sale of tender form	08.05.2019
2.	Cost of tender fee	Rs.500/
3.	Last date of receiving tender	06.06.2019 at 11:00AM

Bureau is exempted from the payment of Custom/Excise duty for the purpose of Annual Rate Contract of these items. The firms applying for contract must attach their latest price list, catalogue and should clearly mention the **percentage of discount** they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. All the manufacturer firms are requested to send their proposals along with their GSTIN DD worth Rs. 1,000/- (Rupee: One Thousand Only) **as processing charges (Non-refundable) in favour of Director, ICAR-IINRG, Ranchi payable at Namkum, Ranchi (Jharkhand)**. The proposals will not be considered if received without **Processing Fee** and **Price list** after due date. The Director, ICAR-IINRG, Ranchi reserves the right to reject any or all the proposals at his discretion without assigning any reason what so ever to any of the concerned. **The proposal must reach the Director, ICAR-Indian Institute of Natural Resin and Gums, Namkum Ranchi by the latest 06.06.2019 at 11:30 AM.**

Senior Administrative Officer

**The following information is required for entering into Annual Rate Contract for the purchase/supply of Chemicals, Glassware, Plastic ware for 2019-20**

1. Name & full address of the applicant/ Firm (in Block letters):
2. Items/ materials for which rate contract needed (a) Chemicals (b) Glasswares (c) Plasticwares:
3. Whether the firm is registered under Company Act 1956? If yes, enclose Certificate copies:
4. Whether Price List is inclusive of GST:
5. Maximum discount offered on manufacturers price list:
6. Effective date of price list (validity must be up to 31.03.2020):
7. Income Tax PAN No. (in the name of firm/ company & not individual):
8. Whether product catalogue is in circulation, if so, please enclose one copy/ set:
9. State whether business / dealing with you have been currently banned/blacklisted by any Ministry/ Dept. of Central Govt. or any State Govt. if so, give details:
10. Please indicate name & full address of your Banker:
11. Name & Address of dealer(s) :
12. Please indicate (a) Name of Bank (b) Account number (c) RTGS code (d) IFSC Code(e)Branch name
13. Any other relevant information necessary for entering into rate contract:

**Dated:**

**Signature of the Applicant with Seal**

**TERM & CONDITIONS FOR RATE CONTRACT for chemical/glasswares/plsticwares including plastic pipettes.**

1. No major equipment, apparatus, etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charge, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The Defective supply, breakages (s) if any is to be replaced by the supplier within 7 days without freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to this Institute i.e ICAR-IINRG, Ranchi.
4. GST and other Govt. levies will be paid extra as applicable under Rule.
5. The supply of material will have to be completed within mentioned period by manufacturer firm.
6. The liquidated damage charges @ 0.5% percent per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of order. After 10 weeks, orders shall stand Cancelled.
7. No payment will be made in advance. Payment will be released within 30 days through internet banking/ E payment only after receiving goods in full satisfactory conditions. Duplicate pre-receipted bills on a revenue stamp should be sent to the concerned Division for payment. No interest will however, be paid in case of delay in payments.
8. Payment will be made according to the latest price list 2019-20 and no price revision in rate (on higher side) will be accepted during the period of rate contract.
9. The order will be placed as per requirement irrespective of value of the order.
10. The firm may supply the required items as per unit price mentioned in the price list.
11. Any dispute arising between the manufacturer and the purchaser will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer / supplier and purchaser.
12. Supply should be made in full against the order and no part supply will be accepted.
13. No payment will be made for unsatisfactory supply.
14. The articles should be securely packed to avoid damages etc. in transit.
15. Supply to be made from the latest batch of production with maximum life period in original packing.
16. The Director, ICAR-IINRG, Ranchi reserves the right to cancel the rate contract at any time without assigning any reason.
17. The Rate Contract will be valid up to 31st March, 2020 from the date of award of Rate Contract.

18. A certificate is to be given by the applicant/firms that the price list supplied is the only one in circulation.
19. Printed and bound price list along with softcopy for 2019-20 duly signed & certified by the authorized Signatory must be sent.
20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not being offered to any other Department.
21. In case of discrepancy between unit price & total price, the price whichever is less shall prevail.
22. In case supply of goods will be made through dealer (s), their name and mail address may be declared  
/ indicated.
23. The competent authority reserves the right to accept or reject any or all the proposals without assigning any reason.
24. Where ever applicable, minimum warranty should be one year.
25. Sealed proposals duly signed may be sent to this office, by Speed post/ registered post/ couriers along with the required Demand Draft and requisite documents of your firm/company letter head.
26. The prior intimation is needed to be given to the Institute in case of change of dealer by firm(s).
27. Supply orders will be sent by this office to the manufacturer firms/dealers.
28. Please give a self declaration certificate stating that the firm is not currently banned/ blacklisted by any Ministry/Dept. of Central Govt. autonomous body or any State Government.
29. Information in prescribed format as given above will only be entertained.
30. Manufacture firms should provide authorization letter to dealer for supply of goods to ICAR-IINRG, Ranchi.